

Fire and Safety Drill Log
2018-2019

| FIRE DRILLS (full evacuation) | # REQUIRED | DATE | TIME | EVACUATION TOTAL TIME & NOTES | INITIALS |
|--|-----------------------|--------------------------|--|--|-----------------|
| August (first 15 days) | 1 | 8-17-2018 | 9:06 AM | Unannounced Building Cleared 9:13 am [7min] | JN |
| August | 1 | 8-28-2018 | 2:00 PM | Building Cleared at 2:06 pm [6 min] | JN |
| September | 1 | 9-17-2018 | 2:00 PM | Building Cleared at 2:08 pm [8 min] | JN |
| October | 1 | 10-18-2018 | 9:15 AM | Building Cleared at 9:20 AM [5 min] | JN |
| November | 1 | 11-27-2018 | 9:15 AM | Building Cleared at 9:18 AM [3 min] | JN |
| December | 1 | 12-10-2018 | 2:00 PM | Building Cleared at 2:03 pm [3min] | JN |
| January | 1 | 01-16-2019 | 9:10 am | Building Cleared at 9:13 AM [3MIN] | JN |
| February | 1 | 02-08 -2019 | 9:15 am | Building Cleared at 9:18 AM [3 MIN] | JN |
| March | 1 | 03-22-2019 | 2:30 pm | Building Cleared at 2:35 pm [5min] | JN |
| April | 1 | 04-26-2019 | 9:35AM | Building Cleared at 9:38 am [3min] | JN |
| May | 1 | 05-13-2019 | 2:00 pm | Building Cleared at 2:03 pm [3 min] | JN |
| Additional Drills/Exercises for SEMESTER 1: 2 Fire Safety Educational Announcements, 1 Armed Intruder, 1 CPR/AED Drill & 1 Earthquake Drill | | | | | |
| TYPE OF DRILL or EXERCISE | # REQUIRED | DATE | TIME | EVACUATION TOTAL TIME & NOTES | INITIALS |
| Fire Safety Educational Announcements #1 | 1 | 10-01-2018 | 9:05 AM | Morning Announcements | JN |
| Fire Safety Educational Announcements #2 | 1 | 10-2-2018 | 9:05 AM | Morning Announcements | JN |
| Armed Intruder | 1 | 10-23-2018 | 2:05 PM | Checked all class room doors. They were locked and all windows were covered. (10 min) | JN |
| CPR/AED Drill | 1 | 04-11-2019 10-29-2018 | 2:30 PM 10:34 AM | Drill went well- no problems Ended at 2:40 [10 min] Drill went well -no problems Ended at 10:39 [5 min] | JN JN |
| Tornado Drill #1 | 1 | 10-18-2018 11-05-2018 | 10:25 AM 2:30 pm | Earthquake drills went well. Tornado drill went well- no problems . | JN .JN |
| Additional Drills/Exercises for SEMESTER 2: 2 Fire Safety Educational Announcements, 1 Earthquake Drill, & 1 Safety Drill | | | | | |
| TYPE OF DRILL or EXERCISE | # REQUIRED | DATE | TIME | EVACUATION TOTAL TIME & NOTES | INITIALS |
| Fire Safety Educational Announcements #3 | 1 | 01-29-2019 | 9:10 AM | Morning Announcements | JN |
| Fire Safety Educational Announcements #4 | 1 | 01-29-2019 | 9:10 AM | Morning Announcements | JN |
| Armed Intruder Drill #2 & #3 | 1 | 01-16-2019 | 2:30 pm | Checked all doors and they were lock ed. All windows were covered (5 min) | JN |
| Tornado Drill | 1 | 03-07-2019 | 2:30 PM | Earthquake drill went well as did tornado. | JN |
| *Types of Safety Drills Suggested: Shelter-in-Place, Tornado or other weather, Lockdown, Bomb Threat, etc. | | | | | |
| TN State Law: Requires each school to conduct 1 monthly Fire Drill with 2 in the first 30 days of school; Then ANNUALLY: 1 Armed Intruder Drill, 4 Fire Safety Educational Announcements, 3 Additional Safety Drills (2 of which must be Earthquake Preparedness Drills for the Collierville Schools Area), and 1 CPR/AED drill required for schools that have AED's. | | | | | |
| References: TN HB1974, PC313, SB733, TCA 49-5-201, SB136, HB 192, TCA 49-2-122, TCA 68-107, TCA 49-6-807, State Board Policy 0520-01-03 | | | | | |
| Principal's Name: Cindy Tesreau | | | School: Bailey Station Elementary | | |
| Total Students: 814 | | | Phone Number: 901-853-6380 | | |

S1=Pink; S2=Gray

Please scan and email this completed form to Dr. Nancy Kelley, nkelley@colliervilleschools.org no later than May 20, 2018.